



BACP

Business Affairs and
Consumer Protection

REQUIREMENTS FOR LIQUOR LICENSEES DURING PHASE FOUR

FOLLOW THE COVID-19 PHASE FOUR GUIDELINES

- Indoor occupancy must be limited to 25% capacity or 50 people per room or floor, whichever is fewer.
- Tables must be placed six feet apart, with no more than ten people per table.
- Face coverings must worn by customers and employees, except when seated and eating/drinking.
- All patrons must be seated while eating or drinking.

MAINTAIN AN ORDERLY AND SAFE ENVIRONMENT INSIDE AND OUTSIDE OF YOUR ESTABLISHMENT

- It is the responsibility of all licensees to operate and maintain a safe environment for your patrons both inside and outside of your establishment.
- Per the Phase Four guidelines, we strongly encourage liquor licensees to use a reservation system to minimize lines outside your establishment. It is the responsibility of the licensee to ensure that six feet of social distancing is maintained and face coverings are worn by all patrons in any line inside or outside of your establishment.
- Licensees must have sufficient staff to maintain order and social distancing guidelines. Staff should ensure social distancing and face coverings in all lines outside of your establishment.
- In the case of congregation outside of your establishment, request that groups keep moving and/or enter establishments.

FOLLOW THE LIQUOR CURFEW

- Until further notice, all sales of liquor for on-site consumption must end at 11pm daily. All sales of liquor to-go for off-site consumption must end at 9pm daily.

ENSURE RESPONSIBLE SALES OF LIQUOR TO-GO

- Cocktails to-go can only be sold in sealed, tamper-evident containers. Containers with straws, drink holes, or other openings are NOT allowed. Containers made of plastic, paper or foam are NOT allowed.
- Any alcohol sold to-go, including pre-mixed cocktails, cannot be consumed on the public way.
- No alcohol is allowed outside or on the public way unless you have a valid Sidewalk Café Permit, Outdoor Patio license or Expanded Outdoor Dining Permit.

NOTIFY THE POLICE OF ILLEGAL ACTIVITY

- Liquor licensees have an affirmative duty to report promptly to police all illegal activity reported to or observed by the licensee or within sight of the licensed premises. This includes a requirement to call 911 for illegal activity that occurs outside your premises if the incident occurs in front of your premises or in your parking lot.
- If there is a battery in an establishment that holds a liquor license, the establishment is required to call 911 - even if the victim calls 911 or indicates they do not want to call 911.
- As a liquor licensee, you are required to fully cooperate with any police inquiry or investigation and to sign complaints against any person you observe engaged in any illegal conduct or activity.

DO NOT BE AFRAID TO STOP ALCOHOL SERVICE TO INTOXICATED PATRONS

- It is illegal to sell, give or deliver alcohol to an intoxicated person and a violation of state law. Train and educate your staff to recognize when a patron is intoxicated. Once there is evidence of intoxication, staff must be confident enough to cut that patron off and stop serving that individual.